

**MINUTES OF THE MEETING OF KIMBERLEY & CARLETON FOREHOE PARISH
COUNCIL HELD ON SATURDAY 24TH SEPTEMBER 2022
AT 10AM AT KIMBERLEY CHURCH**

Present: Joy Smiley (Vice Chairman in the Chair)
Val Evans
Jane Fraser
Graham Mann
Catherine Moore, Parish Clerk

Also present: Two members of the public.

1. Public Forum

a) Public

A member of the public stated that she had attended the consultation at Barnham Broom and spoke to the representatives there, however the representatives did not know the junctions and had not travelled on them so did not have any idea what was being discussed. It was felt that this was remiss of Norfolk County Council, and made it feel like a paper-based exercise instead of a consultation. This was echoed by Parish Councillors and had been the case throughout the Western Link meetings. It was noted that this was a consultancy agency appointed for the traffic management.

The closure of Dark Lane was an issue as there would be problems with large vehicles. The member of the public thanked the Vice Chairman for including her in the circulation of comments, as the points raised addressed her concerns.

District Councillor

Not present.

County Councillor

Not present.

2. Apologies for Absence

Apologies for absence were received from Colin House.

3. Declaration of Interest for items on the agenda

None.

4. Minutes of the meeting held on Friday 20th May 2022

The minutes of the meeting were **agreed**, proposed by Jane Fraser, seconded by Joy Smiley, all in favour.

5. Matters Arising

a) Update on Resurfacing Request, B1108

It was noted that there had been some improvement and this would be monitored.

b) Applications for Funding; Bench; and Notice Board

It was noted that the notice board still could not be opened. The CAF fund was not suitable for this so funding would need to be sought from elsewhere, or through the precept. If needed, the supplier could be asked to fix the board. A member of the public kindly offered to look at a repair initially.

- c) Reinstatement of Kimberley Village Green
 It was noted that the Green had not been reinstated to a satisfactory however this may be due to drought conditions. The Clerk was asked to go back and ask for this to be properly reinstated as it was just full of weeds. **ACTION: Clerk**

6. Correspondence and Consultations

- a) Norwich Western Link – Response to Consultation
 The draft comments were circulated and discussed. Carleton Forehoe representatives supported the recommendations of Norfolk County Council based on the traffic modelling in the consultation. Representatives from Kimberley had a different view, and it was **agreed** that a response would be put together stating that the two hamlets within the parish have different views, and that the Parish Council notes that the parishioners of Kimberley do not support the Access Only for Carleton Forehoe, however representatives from Carleton Forehoe wish to have the road closed. The Parish Council strongly supported a 30mph limit through Carleton Forehoe. It was suggested that a site visit should be requested as part of the consultation, before the final draft was put together. The drafted document would be submitted together with comments outlining the above. **ACTION: Clerk**
- b) Road Safety Community Fund
 The briefing was noted, and South Norfolk would be in Year 3 for this funding.
- c) Parish Partnership Scheme 2023/4
 The Parish Partnership Scheme was noted. It was felt that the VAS signs did warn people, however it was only a brief effectiveness and people did still overtake on the clear stretches. It was felt that there should be a crossing point in Kimberley to the notice board however this would be better placed with other schemes.
- d) General Correspondence
 None.

7. Finance

- a) Financial Update 2022/23
 It was noted that the Community Infrastructure Levy money had to be spent within three years of receipt, and that it could be spent on a new bench / notice board. Further CIL money was expected from the Church Farm, Carleton Forehoe so this could be considered once that sum had been received. **ACTION: Clerk**
- b) Review of Internal Controls and Risk Assessments
 The internal controls and risk assessments were **agreed** as presented, proposed by Jane Fraser, seconded by Graham Mann, all in favour.
- c) Payments
 It was **agreed** to pay the following, proposed by Graham Mann, seconded by Jane Fraser, all in favour:-

C Moore	Salary July – September 2022	£298.20
HMRC	PAYE July – September 2022	£0.80
Fenland Charity	Lease (replacement cheque)	£5.00

* Standing Order £235 October 2022; BACS £63.20 September 2022

8. Planning

a) New Applications

None.

b) Applications Considered Between Meetings

2022/1294 Warren Hill, Wymondham Road, Kimberley: Conversion of existing detached garage to annexe accommodation.

NO VIEWS OR COMMENTS

c) Decisions

2022/0130 St Marys Court, Barnham Broom Road, Carleton Forehoe: Variation of conditions 2 & 4 of permission 2020/1387 (Erection of single storey building. To include amenities, open plan office and meeting rooms) – change of materials.

APPROVED

9. Other Matters

a) Review Financial Regulations and Standing Orders

The Financial Regulations and Standing Orders were reviewed, with no changes, and **agreed**.

b) Health and Safety Policy

The Health and Safety Policy was reviewed, with no changes, and **agreed**.

c) Carleton Forehoe Fen Lease

An outline was given on the history of the lease noting that with the agreement of the insurers, the Parish Council leased the land from the Fenland Charity and appointed them to manage it, so that the Fenland was insured. It was **agreed** to extend the lease and this would be signed by each party.

ACTION: Clerk

It was noted that public access was available however due to the nature of the land it was recommended that this was arranged with a Trustee. There was a historical access to the site, but with no proof.

d) Public Rights of Way

A member of the public had offered assistance with this, and Joy would progress this.

ACTION: JS

e) Community Action Fund

No projects were put forward.

f) Civility and Respect Pledge

The Civility and Respect Pledge was outlined, noting that it drew together a number of themes and relating to anti-bullying work nationally. It was **agreed** to sign the pledge, proposed by Graham Mann, seconded by Val Evans, all in favour.

ACTION: Clerk

g) Dignity at Work Policy

It was **agreed** to adopt the Dignity at Work Policy as drafted.

It was noted that the work on the Western Link had achieved the objective of closing Berrys Lane, which was expected to see 40% of the traffic pushing through the village.

10. Date of Next Meeting

The next meeting would be Friday 18th November 2022 at 7pm at Barnham Broom Village Hall.

The meeting closed at 11am.

CHAIRMAN