

KIMBERLEY AND CARLETON FOREHOE PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 253041; Email: kimberleyandcarletonforehoe@gmail.com

Chairman: Mr Colin House

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Kimberley and Carleton Forehoe Parish Council at Kimberley Church on **Saturday 24th September 2022, at 10am**, for the purpose of transacting the following business:

C.E. Moore

Catherine Moore, Parish Clerk

14th September 2022

AGENDA

1. **Public Forum**
 - a. Public Comments
 - b. District Councillor
 - c. County Councillor
2. **To receive and approve apologies for absence, and approve extended absence where relevant**
3. **To receive declarations of interest and applications for dispensations**
4. **To approve the minutes of the meeting held Friday 20th May 2022**
5. **Matters arising from the minutes (for information only)**
 - a. Update on resurfacing request, B1108
 - b. Applications for funding:- Bench; and Notice Board
 - c. Reinstatement at Kimberley Village Green
6. **To hear incoming correspondence since last meeting and determine responses where appropriate:**
 - a. Norwich Western Link – Response to Consultation
 - b. Road Safety Community Fund
 - c. Parish Partnership Scheme 2023/24
 - d. General Correspondence
7. **Finance:-**
 - a. Financial Update 2022/23
 - b. Review of Internal Controls and Risk Assessments
 - c. To approve payments:
 - i. C Moore Salary July – Sept 2022 £298.20
 - ii. HMRC PAYE July – Sept 2022 £0.80
 - iii. Carleton Forehoe Fen Fen Lease (cheque – BACS rejected) £5.00
8. **Planning:-**
 - a. To consider planning applications:
 - i. None
 - b. Applications considered between meetings
 - i. 2022/1294 Warren Hill, Wymondham Road, Kimberley: Conversion of existing detached garage to annexe accommodation. **NO VIEWS OR COMMENTS**
 - c. Planning Decisions
 - i. 2022/0130 St Marys Court, Barnham Broom Road, Carleton Forehoe: Variation of conditions 2 & 4 of permission 2020/1387 (Erection of single storey building. To include amenities, open plan office and meeting rooms) – change of materials.

APPROVED

9. Other Matters

- a. Review Financial Regulations and Standing Orders
- b. Review Health and Safety Policy
- c. Renewal of Carleton Forehoe Fen Lease
- d. Public Rights of Way
- e. Potential projects for SNC Community Action Fund funding
- f. To sign up to the Civility and Respect Pledge
- g. Draft Dignity at Work Policy

10. Next Meeting: Friday 18th November 2022 7pm Barnham Broom Village Hall