

KIMBERLEY AND CARLETON FOREHOE PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 253041; Email: kimberleyandcarletonforehoe@gmail.com

Chairman: Mr Colin House

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Kimberley and Carleton Forehoe Parish Council at Carleton Forehoe Church on **Friday 20th May 2022, on the rise of the Annual Parish meeting**, for the purpose of transacting the following business:

C.E. Moore

Catherine Moore, Parish Clerk

16th May 2022

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Public Forum**
 - a. Public Comments
 - b. District Councillor
 - c. County Councillor
4. **To receive and approve apologies for absence, and approve extended absence where relevant**
5. **To receive declarations of interest and applications for dispensations**
6. **To approve the minutes of the meeting held Friday 25th February 2022**
7. **Matters arising from the minutes (for information only)**
 - a. Update on resurfacing request, B1108
 - b. Applications for funding:- Bench; and Notice Board
 - c. Reinstatement at Kimberley Village Green
8. **To hear incoming correspondence since last meeting and determine responses where appropriate:**
 - a. Consultation to re-make the Public Space Protection Order – South Norfolk Council
 - b. General Correspondence
9. **Finance:-**
 - a. Year End Finances 2021/22
 - b. Review of Internal Controls and Risk Assessments
 - c. Receive Internal Audit Report
 - d. Approve Annual Governance Annual Return
 - e. To approve cheque payments:
 - i. C Moore Salary April – July 2022 incl backdated pay award £314.96
 - ii. HMRC PAYE April – July 2022 £5.00
 - iii. Norfolk ALC Subscription £89.64
 - iv. Carleton Forehoe Fen Fen Lease £5.00
 - v. Kerrie Wilton Internal Audit £40.00
 - vi. Kimberley PCC Jubilee Grant £100.00
 - vii. Carleton Forehoe PCC Jubilee Grant £100.00
10. **Planning:-**
 - a. To consider planning applications:
 - i. None
 - b. Applications considered between meetings
 - i. None.

c. Planning Decisions

- i. 2022/0130 St Marys Court, Barnham Broom Road, Carleton Forehoe: Variation of conditions 2 & 4 of permission 2020/1387 (Erection of single storey building. To include amenities, open plan office and meeting rooms) – change of materials.

APPROVED

11. Other Matters

- a. Public Rights of Way
- b. Western Link – Update (J Fraser)
- c. Potential projects for SNC Community Action Fund funding

12. Next Meeting: Friday 27th May 2022 7pm Carleton Forehoe Church