

# KIMBERLEY AND CARLETON FOREHOE PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 253041; Email: [kimberleyandcarletonforehoe@gmail.com](mailto:kimberleyandcarletonforehoe@gmail.com)

Chairman: Mr Colin House

Parish Clerk: Mrs Catherine Moore

## To Members of the Council,

You are hereby summoned to attend a meeting of Kimberley and Carleton Forehoe Parish Council at Kimberley Church on **Friday 21st April 2023, on the rise of the Annual Parish Meeting**, for the purpose of transacting the following business:

*C.E. Moore*

Catherine Moore, Parish Clerk

17<sup>th</sup> April 2023

## AGENDA

1. **Public Forum**
  - a. Public Comments
  - b. District Councillor
  - c. County Councillor
2. **To receive and approve apologies for absence, and approve extended absence where relevant**
3. **To receive declarations of interest and applications for dispensations**
4. **To approve the minutes of the meeting held Friday 24<sup>th</sup> February 2023**
5. **Matters arising from the minutes (for information only)**
  - a. Reinstatement at Kimberley Village Green
6. **To hear incoming correspondence since last meeting and determine responses where appropriate:**
  - a. Request for Remembrance Project Grant
  - b. General Correspondence
7. **Finance:-**
  - a. Year End Finances 2022/23
  - b. Receive Internal Audit Report
  - c. Approve Annual Governance Annual Return
  - d. To approve payments:

i. C Moore	Salary April – 8 <sup>th</sup> May 2023	£119.49
ii. HMRC	PAYE April – 8 <sup>th</sup> May 2023	£16.80
iii. Kerrie Wilton	Internal Audit	£45.00
iv. Norfolk ALC	Subscription	£99.51
v. Carleton Forehoe Fen	Fen Lease	£5.00
vi. Carleton Forehoe PCC	Coronation Grant	£100.00
vii. Kimberley PCC	Coronation Grant	£100.00
8. **Planning:-**
  - a. To consider planning applications:
    - i. None
9. **Recruitment of Parish Clerk**
10. **Next Meeting: Friday 19<sup>th</sup> May 2023 7pm Carleton Forehoe Church**