

KIMBERLEY AND CARLETON FOREHOE PARISH COUNCIL

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I hereby give notice of a meeting of Kimberley and Carleton Forehoe Parish Council and summon members to attend.

The meeting will be held on Monday 19 May 2025, at St Mary's Church, Carleton Forehoe, 7:30pm
MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Maria Hutson

Maria Hutson, Clerk to the Parish Council

13 May 2025

AGENDA

1. To elect the Chairman for the ensuing year
2. To elect the Vice-Chairman for the ensuing year
3. To receive and approve apologies for absence.
4. To receive declarations of interest and applications for dispensations
5. To approve the minutes of the meeting held Thursday 24 February 2025
6. Public Forum
 - a. Public Comments
 - b. District Councillor
 - c. County Councillor
7. To hear incoming correspondence since last meeting and determine responses where appropriate:
 - a. General Correspondence
8. To review delegation arrangements to the clerk
9. Finance:-
 - a. To consider the Internal Auditors report for year ending 31 March 2025
 - b. To agree the accounts for year ending 31 March 2025
 - c. To consider whether to exempt from an external audit and if so to authorise the Clerk and Chairman to sign the form
 - d. To consider the assertions on, and complete, the Annual Governance Statement 2024/25 and to authorise the Clerk and Chairman to sign
 - e. To consider and approve the Accounting Statements 2024/25 and to authorise the Chairman to sign
 - f. To note payments made since the last meeting
 - g. To note receipts made since the last meeting
 - h. To approve payments
10. Planning:-
 - a. Planning Decisions made by local authority
 - b. Any applications received after the publication of the agenda
11. To receive an update on the Norwich Western Link / A47 Task Force
12. To review the following policies
 - a. Complaints Procedure
 - b. Equal and Diversity Policy
 - c. Freedom of Information Publication Scheme
 - d. Health and Safety Policy
13. Date of next meeting - Monday 15th September, St Peters Church, Kimberley